

## iTumble & Bounce! LLC Policies and Procedures

**Payment Policy** – Payment for lessons are due the first week of each month. **A 12 % interest rate will be charged after 30 days, as well as any attorney fees incurred by iTumble & Bounce.** In effort to collect fees, there will also be a **\$30 charge for all returned checks.** Payment options include check or cash. You may also pay online using the parent portal on our website anytime between the 1<sup>st</sup> and 10<sup>th</sup> of the month. If not paid by the 10<sup>th</sup>, fees will be auto-drafted and late fees will be applied.

**Make-up Policy** – Please call or email in advance if your child needs to miss a class or an entire month. Lessons missed may be made up in the class of the same level or lower.

**Vacation and Holidays** – iTumble & Bounce! LLC will observe most holidays. We will be closed Thanksgiving, Fall Break, Christmas/New Year, Spring Break, Memorial Day, and Labor Day. Tuition remains the same every month.

**Dress Code** – All students must have the proper tumbling/gymnastics attire:

\*\*Girls – gymnastics leotard, a fitted shirt, shorts, or leggings are permitted. Trampoline shoes or socks are recommended; footless tights are optional.

\*\* Boys – men’s step-in suit, tank top or fitted t-shirt, shorts or sweatpants, trampoline shoes or socks.

All students must wear protective footwear on the trampoline and double-mini trampoline. Trampoline shoes are recommended but socks may be worn in substitute.

**Visiting** – We are happy to provide a viewing area with limited space. We ask that only one adult per family visit at a time and that you limit your visits so that other parents may have a chance to visit. This policy is subject to change according to state guidelines. Our teaching staff is always interested in discussing your child’s progress.

**Class Placement** – Students are placed in classes according to age, experience, and ability. To ensure proper placement, students are carefully evaluated. All classes are based on graded level. Students will progress to the next level once they have mastered material in their current level.

**iTumble & Bounce closings-** iTumble & Bounce will not be following school closings. If a snowstorm or another predicament arises, there will be a post on Facebook and an email sent out by noon. This will say if classes are scheduled as planned or cancelled. Sometimes the weather is bad in the morning but subsides by night.

If you would like to discuss your child’s initial class placement, please call Renee at **270-240-4800.**

**\*\* All policies are subject to change according to State Coronavirus guidelines.**